

**Official Minutes of the Monday, May 13, 2024  
Board of Education Meeting**

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**Call to Order** The Board of Education of Community Consolidated School District 59 in County of Cook, State of Illinois, held a meeting in accordance with provisions of the Open Meetings Act, according to Illinois law, at the District 59 Administration Center, 1001 Leicester Rd., Elk Grove Village, Illinois on May 13, 2024. The meeting was called to order at 7:00 PM.

**Roll Call** **Members Present:** Sarah Dzak, Nicole Eddy, Robert Mancilla, Joseph Sagerer, Lucas Szczesny

**Members Absent:** Daisy Espino, TR Johnson (arrived at 6:02)

**Others** Superintendent, Dr. Terri Bresnahan; Associate Superintendent, Tom Luedloff; Assistant Superintendent for Business Services/CSBO, Ron O'Connor; Assistant Superintendent for Student Services & Assessment, Dr. Katie Ahsell; Assistant Superintendent for Instruction, Susan Savage; Assistant Superintendent for Human Resources, Ross Vittore; Assistant Superintendent for Innovative Learning & Communications, Ben Grey; Public Relations, Brandon Szabo; Recording Secretary, Cindy Pullen.

The sign-in sheet for the meeting is linked [HERE](#).

**Motion** at 6:00 pm by Dr. Sagerer seconded by Mr. Mancilla to adopt the following resolution:

BE IT RESOLVED THAT on the 13th day of May 2024, the Community Consolidated School District 59 Board of Education recess in a closed meeting for discussion of:

**1.02 CLOSED SESSION** for the discussion of:

- A. To consider information regarding the appointment, employment, compensation, discipline, performance or dismissal of an employee or officer **5 ILCS 120/2(c)(1)**
- B. Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees **5 ILCS 120/2(c)(2)**
- C. To consider a student discipline/residency/transportation matter **5 ILCS 120/2(c)(9)**
- D. To consider pending litigation **5 ILCS 120/2(c)(11)**
- E. Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property **5 ILCS 120/2(c)(8)**
- F. The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. **5 ILCS 120/2(c)(5)**

**Roll Call** Ayes: 5 Dzak, Eddy, Mancilla, Sagerer, Szczesny  
Nays: 0  
Absent: 2 Espino, Johnson  
Abstain: 0

Motion carried: 5-0-2-0

**1.03 RECONVENE** in Open Session

**Motion** at 6:53 pm by Dr. Sagerer seconded by Mr. Johnson to adopt the following resolution:

BE IT RESOLVED THAT on the 13th day of May 2024, the Community Consolidated School District 59 Board of Education meeting is reconvened.

**Roll Call** Ayes: 6 Dzak, Eddy, Johnson, Mancilla, Sagerer, Szczęśny  
Nays: 0  
Absent: 1 Espino  
Abstain: 0

Motion carried: 6-0-1-0

**2.0 PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance was recited

**3.0 BOARD RECOGNITION/PRESENTATIONS**

**3.01 Jr. High Schools - Student Senate and 5th to 6th Grade Transitions**

Friendship Junior High staff and students presented to the Board of Education about the important process of transitioning from 5th to 6th grade. The presentation highlighted five key stations that incoming 5th graders experience during their visit:

- Mastering the basics
- Engaging student life
- Exploring the campus
- Meeting the mentors
- Clap out for community

The goal is to make every student transitioning from 5th to 6th grade feel welcomed and supported in their new environment. You can view the presentation [here](#).

**4.0 COMMENTS AND SUGGESTIONS FROM THE PUBLIC**

- Debbie Dwyer addressed the Board on the topic of the John Jay leadership.
- Alison Upton Lopez addressed the Board on the topic of the John Jay leadership.
- Alice Benemerito addressed the Board on the topic of the John Jay leadership.

**5.0 SUPERINTENDENT REPORTS**

**5.01 FOIA Requests**

Mr. Vittore shared that three requests have been received and responded to.

**5.02 Class Sizes, Sections, and Programming Updates**

In preparation for the 2024-25 school year, Superintendent Bresnahan gave an overview of the current class sizes, sections, and programs along with considerations for future planning. This is an effort to identify the

classroom needs of students in all schools and programs across the district. The board agreed to continue the discussion at the June board meeting.

## 6.0 CONSENT AGENDA

**Motion** by Mr. Mancilla, seconded by Dr. Sagerer to adopt the following resolution:

BE IT RESOLVED THAT on the 13th day of May 2024, the Community Consolidated School District 59 Board of Education approve the Consent Agenda as amended:

- 6.01 Approval of Minutes-Prior Meetings
  - a. Regular Meeting Minutes of April 8, 2024
  - b. Closed Session Meeting Minutes of April 8, 2024
- 6.02 Disbursements Resolution
  - a. Disbursement Listing for 2023-24
- 6.03 Acceptance of Financial Reports Reports
  - a. Detail Balance Sheet as of March 4, 2024
  - b. Combined Revenue and Expense Report as of March 4, 2024
  - c. Investment Report as of March 4, 2024
  - d. Activity Fund Statements as of March 4, 2024
- 6.04 Acceptance of Recommendations: Human Resources Report
  - a. New Contract Recommendations
  - b. Departure Recommendations
  - c. Compensation Change Recommendations
  - d. Leaves of Absence Requests
  - e. Temporary Summer Staff
  - f. Administrative Compensation for 2024.25
  - g. Non-Negotiated Compensation for 2024.25
- 6.05 Approval to Destroy 18 Month Old or Older Closed Session Recordings
- 6.06 Approval to Release Certain Closed Session Minutes
- 6.07 Approval of Consolidated District Plan

**Roll Call** Ayes: 6 Dzak, Eddy, Johnson, Mancilla, Sagerer, Szczęsny  
 Nays: 0  
 Absent: 1 Espino  
 Abstain: 0

Motion carried: 6-0-1-0

## 7.0 ACTION ITEMS

### 7.01 NSSEO Budget Adoption: 2024-2025 School Year

**Motion** by Dr. Sagerer, seconded by Mrs. Dzak to adopt the following resolution:

BE IT RESOLVED THAT on the 13th day of May, 2024, the Community Consolidated School District 59 Board of Education agrees to participate in the programs and activities of the Northwest Suburban Special Education Organization (NSSEO) during the fiscal year 2024/25, approves of the FY

2024/25 budget for this organization as presented by the NSSEO Governing Board, and agrees to pay the District's pro-rata share of the organization's budgeted revenues.

**Roll Call** Ayes: 6 Dzak, Eddy, Johnson, Mancilla, Sagerer, Szczesny  
Nays: 0  
Absent: 1 Espino  
Abstain: 0

Motion carried: 6-0-1-0

## **7.02 Approval of District 59 Education Foundation Donation**

**Motion** by Mr. Mancilla, seconded by Mr. Szczesny to adopt the following resolution:

BE IT RESOLVED THAT on the 13th day of May, 2024, the Community Consolidated School District 59 Board of Education approves the donation from the District 59 Education Foundation for a one year subscription to the Calm App for all CCSD59 employees and additional picture frames for the art display at the Administration Center.

BE IT FURTHER RESOLVED THAT the Superintendent shall communicate to the District 59 Education Foundation, in writing, expressing the appreciation of the members of the Board of Education, and that this donation shall be listed in the "official" minutes of this meeting.

**Roll Call** Ayes: 6 Dzak, Eddy, Johnson, Mancilla, Sagerer, Szczesny  
Nays: 0  
Absent: 1 Espino  
Abstain: 0

Motion carried: 6-0-1-0

## **8.0 DISCUSSION ITEMS**

### **8.01 To Adopt Fiscal Year, Place 2024-2025 Tentative Budget On Public Display, And Set Date For Public Hearing**

The public hearing on the Tentative Budget for the fiscal year beginning July 1, 2024 will be dependent on the board setting an August time and date. Any suggestions or changes to the tentative 2024/25 budget will be reflected in the Final 2024/25 budget to be presented for approval at the September Board of Education meeting.

### **8.02 Determination of Serious Safety Hazards Related to Student Transportation**

The Serious Safety Hazards have been approved by the Illinois Department of Transportation (IDOT). As part of preparations for 2024/25 student transportation services, the administration has reviewed the conditions and certified to the State Board of Education that the hazardous conditions remain unchanged. The determination as to what constitutes a serious safety hazard must be made by

the School Board on an annual basis, in accordance with guidelines promulgated by IDOT in consultation with the Illinois State Board of Education.

### **8.03 Food Service RFP**

The district released the Food Service RFP on March 11, 2024. The RFP was issued to 16 vendors listed on the School Nutrition Programs state website. There was a required pre-bid meeting on March 21, 2024, and five vendors attended, including Aramak, Arbor Management Inc., Quest Food Management Services, Organic Life, and Whitsons Culinary Group. The RFP opening was on April 25, 2024, and our current service provider, Organic Life, was the only vendor that submitted an RFP. After a careful evaluation process, the Administration is recommending Organic Life with an increase in lunch of 2.75%.

### **8.04 Appointment of School Treasurer**

In accordance with section 5/8-1(c) of the Illinois School Code, the Board is required to appoint a School Treasurer for each fiscal year. The Board will take action at a future meeting to appoint Assistant Superintendent for Business Services/CSBO, Ron O'Connor, as School Treasurer, effective July 1, 2024.

### **8.05 School Treasurer Bond**

In accordance with Section 8-2 of the Illinois School Code, the School Treasurer is required to execute a bond, and the bond must be approved by at least a majority of the members of the board. The Board of Education will take action at a future meeting to appoint Ron O'Connor, Assistant Superintendent for Business Services, CSBO as School Treasurer.

### **8.06 Direct School Treasurer To Transfer Interest Earned In The Debt Service Fund To The Educational Fund For Fiscal Year 2023-24**

As part of the District's long-term Financial Plan, 100% of interest earned in the Debt Service Fund is to be transferred for use in the Educational Fund. This will occur effectively with the 2023/24 year-end closing process.

### **8.07 Direct School Treasurer To Transfer Interest Earned In The Working Cash Fund To The Operations and Maintenance Fund For Fiscal Year 2023-24**

As part of the District's long-term Financial Plan, 100% of interest earned in the Working Cash Fund is to be transferred for use in the Operations and Maintenance Fund. This will occur effectively with the 2023/24 year-end closing process.

### **8.08 Bid For Sealcoating, Restriping, And Crack Filling At Various D59 Facilities**

CCSD59 maintains an asphalt maintenance program that requires sealcoating, restriping, and crack filling of approximately half of the district's parking lots and playground areas every other year. This program is designed to prolong the life of the asphalt. This summer, asphalt maintenance is scheduled for sealcoating and crack filling at the following locations: Administration Center, Byrd, Devonshire, Early Learning Center, Forest View, Grove, and Holmes. Restriping will be done at all sites except Brentwood. Hastings Asphalt Services submitted a

\$74,543.23 total low and responsive bid for the completion of the work specified.

### **8.09 Workers Compensation Insurance Renewal**

Willis Towers Watson represents the district as its broker for Worker's Compensation. They have provided us with a renewal effective July 1, 2024. United Heartland is the incumbent insurer, and continues to provide the best coverage at the most affordable cost. The premium has increased 8% to \$604,265. The board will vote at a future meeting to renew the workers compensation insurance.

## **9.0 BOARD REORGANIZATION**

### **9.01 Determination of Length of Office - President, Vice-President, and Secretary to the Board of Education**

**Motion** by Dr. Sagerer, seconded by Mrs. Eddy to adopt the following resolution:

BE IT RESOLVED THAT on the 13th day of May, 2024, the Community Consolidated School District 59 Board of Education establishes the length of office for the president, vice-president, and secretary to be for a period of one (1) year; the next election of officers will be held in 2025.

**Roll Call** Ayes: 6 Dzak, Eddy, Johnson, Mancilla, Sagerer, Szczęśny  
Nays: 0  
Absent: 1 Espino  
Abstain: 0

Motion carried: 6-0-1-0

### **9.02 Establishment of Stipend for Board of Education Secretary**

BE IT RESOLVED THAT on the 13th day of May, 2024, the Community Consolidated School District 59 Board of Education establishes an annual stipend of \$\_\_\_ to be paid to the elected board secretary as compensation for the performance of the duties of this office.

**No action was taken on this item so the board secretary will not receive a stipend.**

### **9.03 Nomination and Election of President**

**Motion** by Mr. Szczęśny, seconded by Dr. Sagerer to adopt the following resolution:

BE IT RESOLVED THAT on the 13th day of May, 2024, TR Johnson is elected President of this Board of Education.

**Roll Call** Ayes: 6 Dzak, Eddy, Johnson, Mancilla, Sagerer, Szczęśny  
Nays: 0  
Absent: 1 Espino  
Abstain: 0

Motion carried: 6-0-1-0

#### **9.04 Nomination and Election of Vice President**

**Motion** by Mr. Mancilla, seconded by Mr. Szczesny to adopt the following resolution:

BE IT RESOLVED THAT on the 13th day of May, 2024, Joe Sagerer is elected Vice-President of this Board of Education.

**Roll Call** Ayes: 6 Dzak, Eddy, Johnson, Mancilla, Sagerer, Szczęśny  
Nays: 0  
Absent: 1 Espino  
Abstain: 0

Motion carried: 6-0-1-0

#### **9.05 Nomination and Election of Secretary**

**Motion** by Dr. Sagerer, seconded by Mr. Szczesny to adopt the following resolution:

BE IT RESOLVED THAT on the 13th day of May, 2024, Robert Mancilla is elected Secretary of this Board of Education.

**Roll Call** Ayes: 6 Dzak, Eddy, Johnson, Mancilla, Sagerer, Szczęśny  
Nays: 0  
Absent: 1 Espino  
Abstain: 0

Motion carried: 6-0-1-0

#### **9.06 Set Time, Dates and Location for Regular Meetings of the Board of Education for the Next Twelve Months**

**Motion** by Mr. Szczęśny, seconded by Dr. Sagerer to adopt the following resolution:

BE IT RESOLVED THAT on the 13th day of May 2024, the District 59 Board of Education hereby sets the date, time and place for its regular meetings in accordance with the listing of meeting dates and times attached to this resolution.

**Roll Call** Ayes: 6 Dzak, Eddy, Johnson, Mancilla, Sagerer, Szczęśny  
Nays: 0  
Absent: 1 Espino  
Abstain: 0

Motion carried: 6-0-1-0

**NOTICE IS HEREBY GIVEN** by the Board of Education of Community Consolidated School District 59, Cook County, Illinois that regular meetings will be held on the following dates:

Wednesday, July 10, 2024 - Business Meeting  
Wednesday, August 7, 2024 (Public Hearing)  
Wednesday, August 14, 2024 - Business Meeting  
Wednesday, September 11, 2024 - Business Meeting  
Wednesday, October 2, 2024 - Business Meeting  
Wednesday, October 23, 2024 - Committee of the Whole  
Wednesday, November 13, 2024 - Business Meeting and Tax Levy Hearing  
Wednesday, December 11, 2024 - Business Meeting  
Wednesday, January 15, 2025 - Business Meeting  
Wednesday, January 29, 2025 - Committee of the Whole  
Wednesday, February 12, 2025 - Business Meeting  
Wednesday, March 12, 2025 - Business Meeting  
Wednesday, April 9, 2025 - Business Meeting  
Wednesday, May 7, 2025 - Business Meeting  
Wednesday, June 11, 2025 - Business Meeting  
Wednesday, June 25, 2025 - Board Self-Evaluation Training

Regular Board Meetings will be held in the Boardroom of the Administration/Professional Development Center, 1001 Leicester Road, Elk Grove Village, IL 60007. The meetings will begin at **7:00 p.m.**

### **9.07 Appointment of IASB Governing Board Representative**

**Motion** by Mr. Johnson, seconded by Mr. Szczesny to adopt the following resolution:

BE IT RESOLVED THAT on the 13th day of May, 2024, Joe Sagerer is appointed as the School District 59 IASB Governing Board Representative.

No alternate for the IASB Governing Board was selected.

**Roll Call** Ayes: 6 Dzak, Eddy, Johnson, Mancilla, Sagerer, Szczesny  
Nays: 0  
Absent: 1 Espino  
Abstain: 0

Motion carried: 6-0-1-0

### **10.0 REPORTS OF THE BOARD OF EDUCATION**

- Mrs. Dzak & Mr. Szczesny visited Clearmont and the Dual Language Polish program.
- Mr. Szczesny attended a concert at Grove.
- Mr. Mancilla went to Salt Creek to visit with students in Mr. Phillip's PE class.
- Mrs. Eddy went to the ELC & enjoyed watching the kids in the enclosed playground.
- Dr. Sagerer attended the NSSEO board meeting and the Finance & Facilities Committee meeting.



- Dr. Sagerer gave a Coffee with the Board update - sharing they have been well attended.
- Several Board members attended the Retirement & Recognition Event

## **11.0 INFORMATIONAL ITEMS**

### **11.01 8th Grade Graduation Ceremony Attendance**

Board members signed-up to attend the ceremonies

Dr. Bresnahan shared the following:

- highlighted how well the district is doing with staffing for the next school year
- staff appreciation week just ended & thank you to the PTOs who support our staff
- The District was awarded a tech grant
- BPAC event was successful & had many attendees

## **12.0 CLOSED SESSION**

**Motion** at 8:24 pm by Mr. Mancilla seconded by Mrs. Eddy to adopt the following resolution:

BE IT RESOLVED THAT on the 13th day of May 2024, the Community Consolidated School District 59 Board of Education recess in a closed meeting for discussion of:

- A. To consider information regarding the appointment, employment, compensation, discipline, performance or dismissal of an employee or officer **5 ILCS 120/2(c)(1)**
- B. Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees **5 ILCS 120/2(c)(2)**
- C. To consider a student discipline/residency/transportation matter **5 ILCS 120/2(c)(9)**
- D. To consider pending litigation **5 ILCS 120/2(c)(11)**
- E. Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property **5 ILCS 120/2(c)(8)**
- F. The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. **5 ILCS 120/2(c)(5)**

**Roll Call** Ayes: 6 Dzak, Eddy, Johnson, Mancilla, Sagerer, Szczesny  
Nays: 0  
Absent: 1 Espino  
Abstain: 0

Motion carried: 6-0-1-0

## **13.0 RECONVENE**

**Motion** at 9:42 pm by Mr. Szczesny seconded by Dr. Sagerer to adopt the following resolution:

BE IT RESOLVED THAT on the 13th day of May 2024, the Community Consolidated School District 59 Board of Education meeting is reconvened.

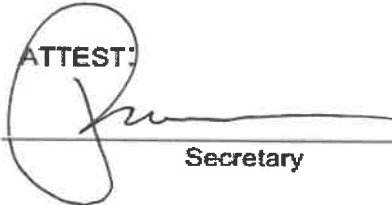
**Roll Call** Ayes: 6 Dzak, Eddy, Johnson, Mancilla, Sagerer, Szczęśny  
Nays: 0  
Absent: 1 Espino  
Abstain: 0  
Motion carried: 6-0-1-0

**14.0 ADJOURNMENT**

**Motion** at 9:43 pm by Mr. Mancilla, seconded by Dr. Sagerer to adopt the following resolution:

BE IT RESOLVED THAT on the 13th day of May 2024, the Community Consolidated School District 59 Board of Education meeting is adjourned.

**Roll Call** Ayes: 6 Dzak, Eddy, Johnson, Mancilla, Sagerer, Szczęśny  
Nays: 0  
Absent: 1 Espino  
Abstain: 0  
Motion carried: 6-0-1-0

ATTEST:  
  
Secretary

  
President